

**Heritage High School
On-Line Registration 2024-25**

Register by visiting the school website at www.hhsgenerals.com and clicking on the “Parent Portal” link under the “For Parents” tab. The on-line registration window is February 12-27, 2024. Students will not be able to choose courses on-line after **February 27th**.

BASED ON TEACHER RECOMMENDATIONS, WE HAVE SCHEDULED YOUR ACADEMIC CORE CLASSES (ENGLISH, MATH, SCIENCE, AND SOCIAL STUDIES). *To change these classes, complete an Academic Course Schedule Request by June 1, 2024.*

STEP 1: LOGIN – If you have problems with your username and/or password contact Mrs. Shelly Crow in the Career/Tech office at HHS (scrow.hhs@catoosa.k12.ga.us).

STEP 2: From the main portal page, click on “**more**” at the bottom of the left column, then click on “**course registration**” and finally click on “**HHS 24-25**” option under course registration.

STEP 3: REQUESTING COURSES – Click the “**Course Search**” link. Courses can be searched by course name or number and these are available for each grade level under “Registration” on the school website. Enter a course that you would like to add and click the “Go” button. To add the course to your schedule, click on the “**Request This Course**” button. All students should select 2-4 electives and 2-3 alternates. Almost all courses last one semester, or 2 quarters, so a fully scheduled student will end up with 16/16 courses scheduled. To drop a course click on the requested course then click on “**Drop This Request**”.

STEP 4: ADDING ALTERNATES - Students must select 3 alternate courses. Alternate courses will be placed on the student’s schedule if other requested selections are full. To add an alternate, make a course selection using the course search link and click on the “**Request as Alternate**” button.

STEP 5: Once you have requested the courses you would like to take next year and added 3 alternates you can print your course requests and log off. **You can make changes online until February 27th.**